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OFFICE CHECKLISTS FOR MEDICAL PRACTICE **[A New CD Compendium for the Practicing Physician Executive]**

Dear Doctor

Imagine you're practicing confidently in your medical office, waiting for the next patient, when “sudden administrative panic” hits.

- Did you perform a HIPPA, Medicare or OSHA compliance review, and document it?
- Did you perform a competitive analysis for your locale or vet potential new employees?
- Did you document medical office work place violence rules and training for employees?
- Did you remember to review financial benchmarks, and know which ones to use?
- Did you check on your office revenues and cash flows; etc, etc and etc?

With this new e-book on CD, you'll ask the right questions, hit the right documentation guidelines, and steer clear of disaster with time to spare. You'll find detailed YES / NO checklists for most every aspect of the business administration needs of your office, clinic or medical practice.

To help avoid administrative worries, you need the **Office Checklists for Medical Practice [A Compendium for the Practicing Physician]**. Here is a partial list of the more than 100 high-quality checklists, included on each 300 page CD-ROM. *ORDER TODAY by web e-mail.*

Only \$ 99.00 USD

- New office launch and existing office service line extension
- Office competitive analysis with cash flow management
- Office human resources staffing and operations management
- Health information technology and security
- Inventory management of DME with HIPAA compliance
- Medicare Compliance with billing and invoicing
- OSHA compliance with managerial cost analysis
- Hybrid cost analysis with office valuation and net worth review
- Revenue analysis and augmentation
- Cost-Volume-Profit-Analysis of managed care contracts
- Account Receivable [ARs] with Incurred But Not Reported [IBNR] costs
- US Patriot Act regulations and rules
- Medical office workplace violence regulations, and much more!

Cordially,

Dr. David Edward Marcinko; MBA
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